

# RailTel Cloud – VPN as a Service

for



## SOP for Login Accops HySecure

# User Manual for WebVPN

The following steps need to be followed to make of use of WebVPN to access the applications conveniently,

- A. First time login
- B. Register Mobile Token for OTP
- C. Change password

## A. First time login

User Login Process.

Accops HySecure Login Process.

### Step 1.

Open any browser available on the System.



### Step 2.

Please type the URL        *https://uppcl-vpn.rcil.gov.in* in the address of a browser.

### Virtual Workspace Portal

Access your corporate applications from anywhere, anytime.  
Access Intranet, EMail, Web Applications, Microsoft Remote Desktop Application.  
Get connected to your personal desktop and files.

Login into corporate VPN using selected authentication mechanisms.

Unauthorized access is prohibited. All access is logged on HySecure Gateway.

-  [Click here to download HySecure Client.](#)
-  [Click here to download HyWorks Client.](#)
-  [Click here to download Mac Client.](#)
-  [Click here to download Ubuntu Client.](#)

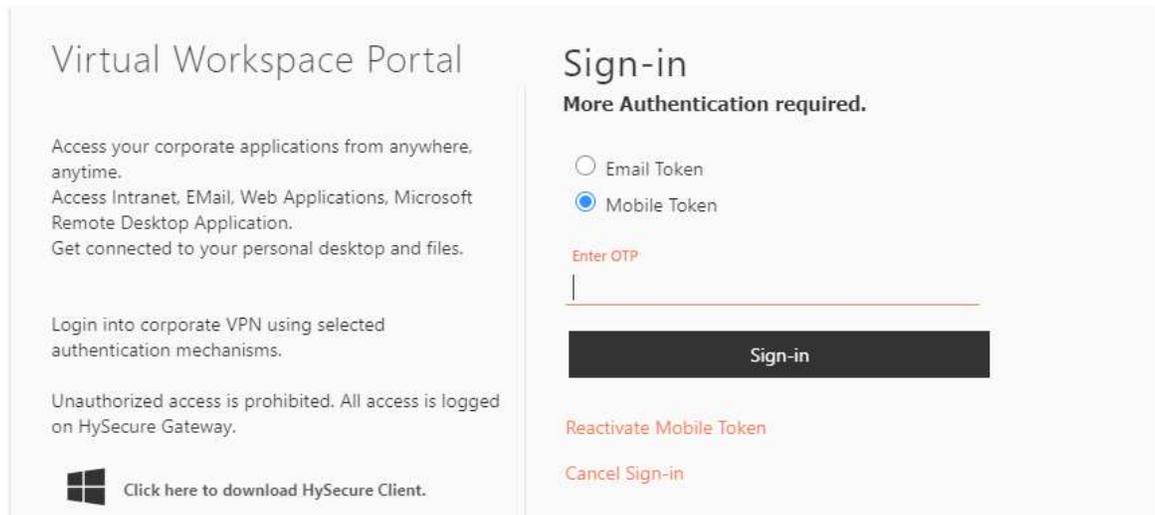
### Sign-in

Username

Password

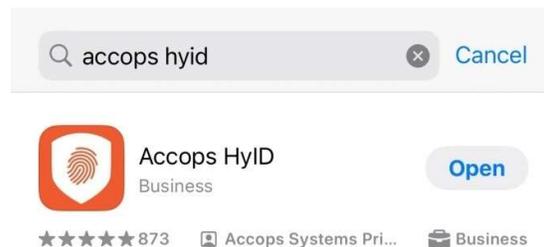
### Step 3

Second factor of authentication requires users to enter an OTP which can be obtained using any of the two method via Email, and Mobile App.

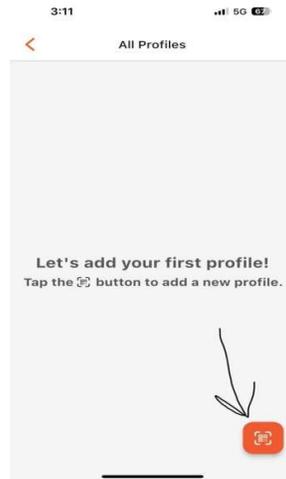


## B. Register Mobile Token for OTP

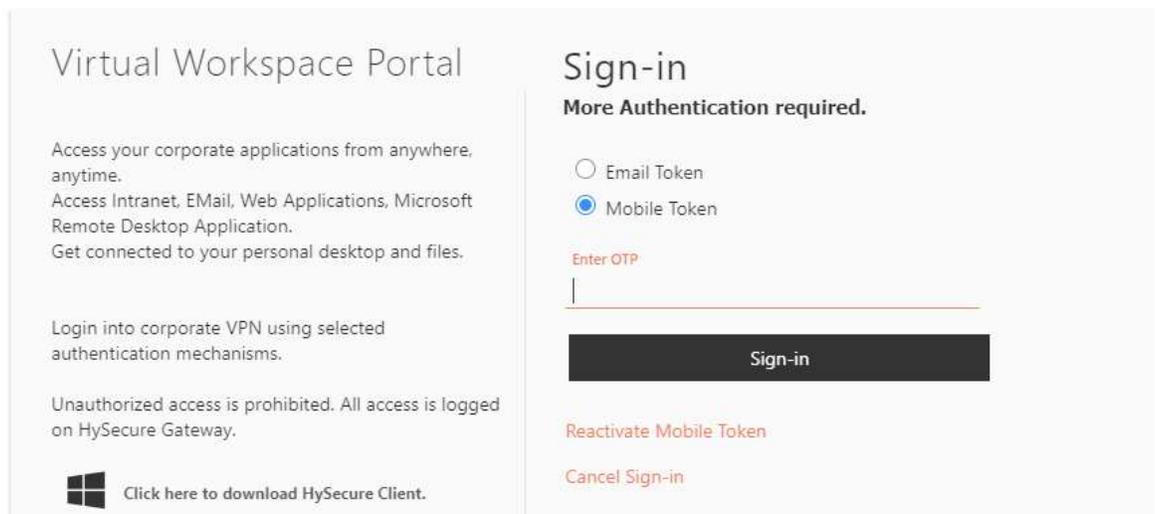
1. Mobile Token based OTP is provided via a mobile app called **Accops HyID** available for iOS and Android platforms from their respective app stores. The user needs to install this app on their smart phones.



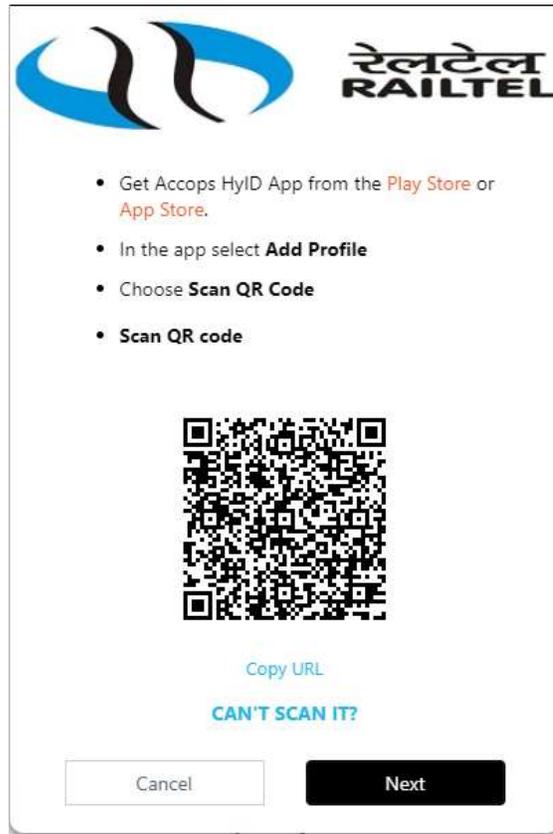
Open **Accops HyID app** on your mobile and click on the scanner button to scan the bar code.



2. Open the URL <https://url/> and login as described in the previous section. In the OTP section, select Mobile Token from the dropdown menu and click **Activate Mobile Token** under the Sign-in button. It is a one-time registration process.



Next **scan the 2D bar-code** displayed on the WebVPN portal on your computer from the app and click **Next**.



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- Get Accops HyID App from the [Play Store](#) or [App Store](#).
- In the app select **Add Profile**
- Choose **Scan QR Code**
- **Scan QR code**



[Copy URL](#)

[CAN'T SCAN IT?](#)

Cancel Next

3. Enter the 6-digit Mobile Token visible in the **Accops HyID app** on the WebVPN page. This OTP changes automatically every 30 seconds.

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 [Click here to download HySecure Client.](#)

Sign-in

More Authentication required.

Email Token

Mobile Token

Enter OTP

|

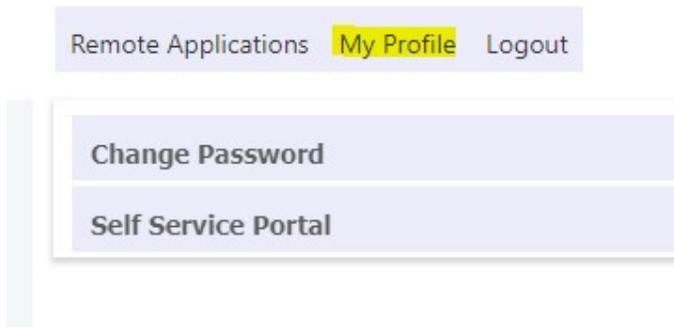
Sign-in

[Reactivate Mobile Token](#)

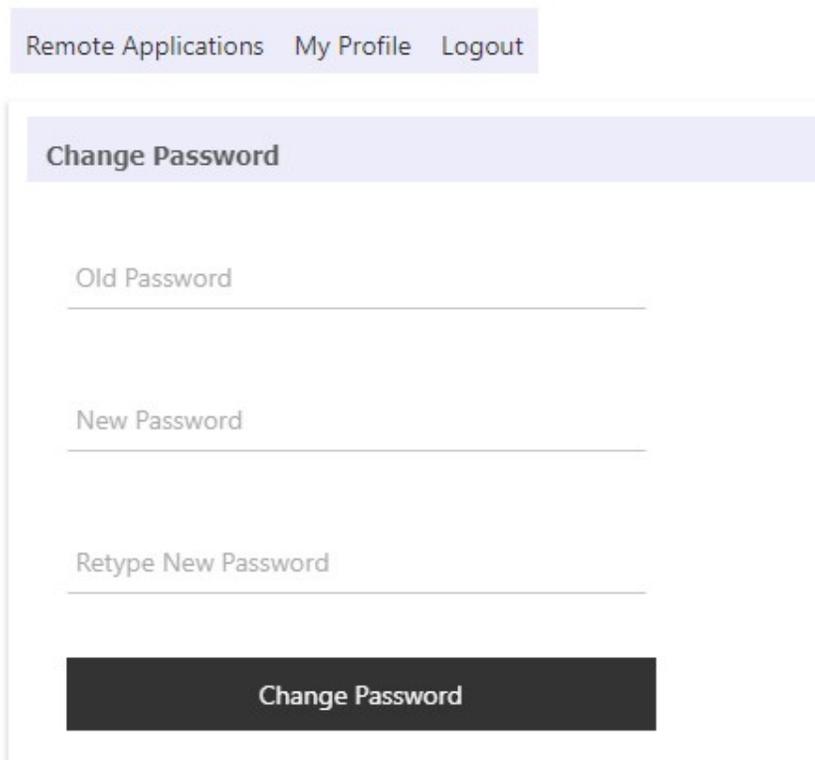
[Cancel Sign-in](#)

## C. Change Password

- To change password of your account, Click on my profile and then change password.

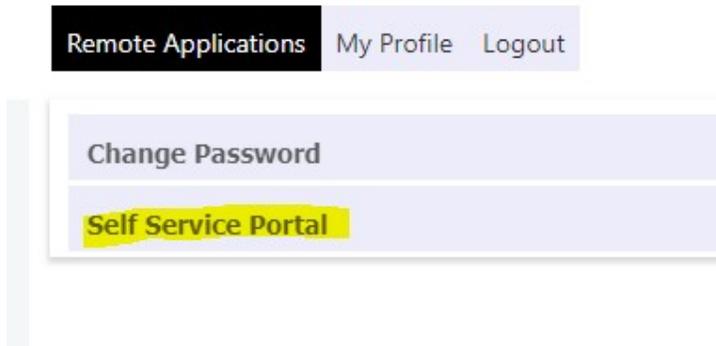


- After this enter your old password and the new password.

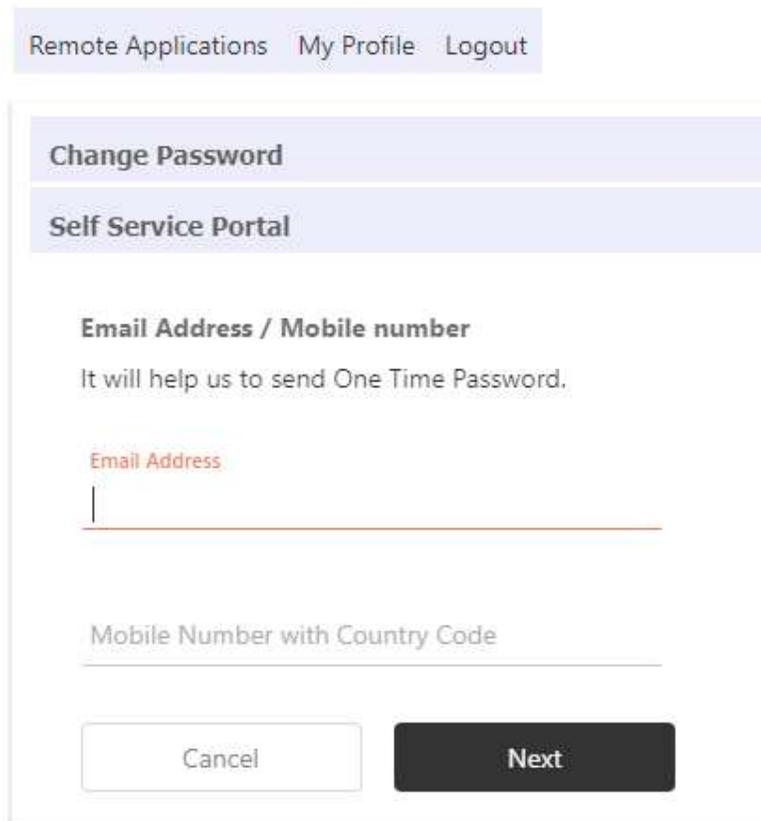


A screenshot of a 'Change Password' form. At the top, there is a navigation bar with 'Remote Applications', 'My Profile', and 'Logout'. Below the navigation bar is a header for the form, 'Change Password'. The form contains three input fields: 'Old Password', 'New Password', and 'Retype New Password'. At the bottom of the form is a dark button labeled 'Change Password'.

- To enable Forgot Password Service, you have to register your details first:  
Click on My Profile and then Self-Service Portal:

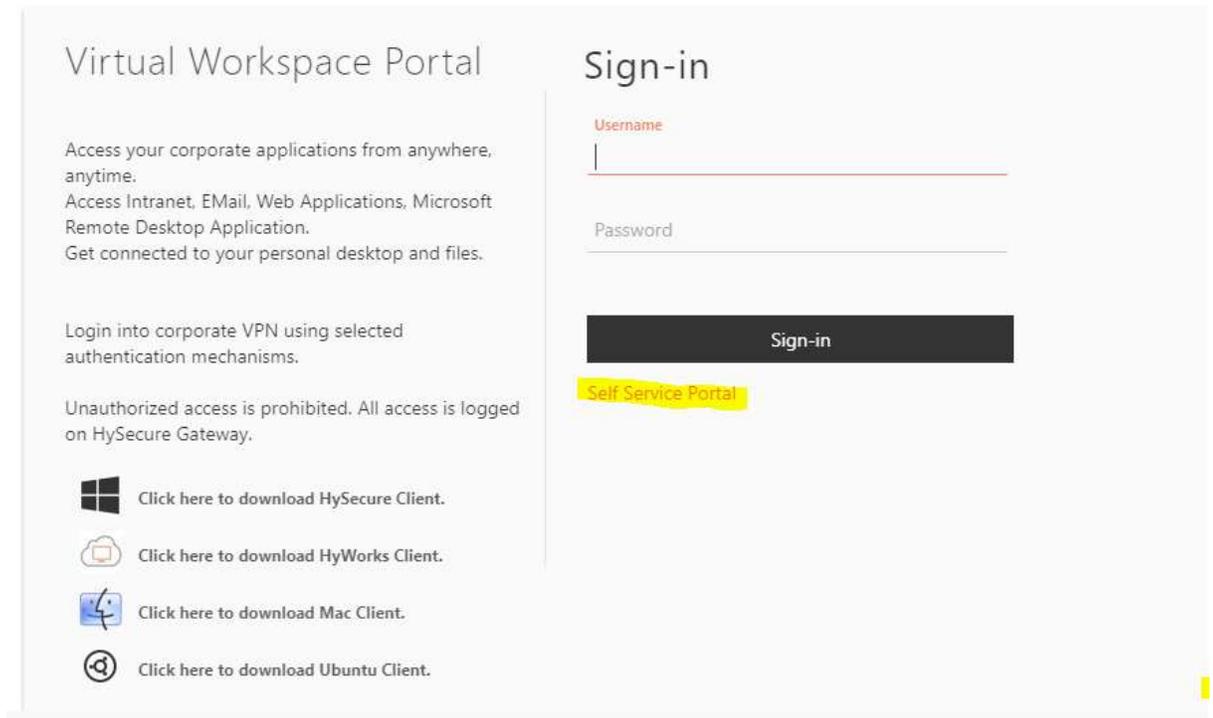


- Fill all the required details for registration and then click Next:

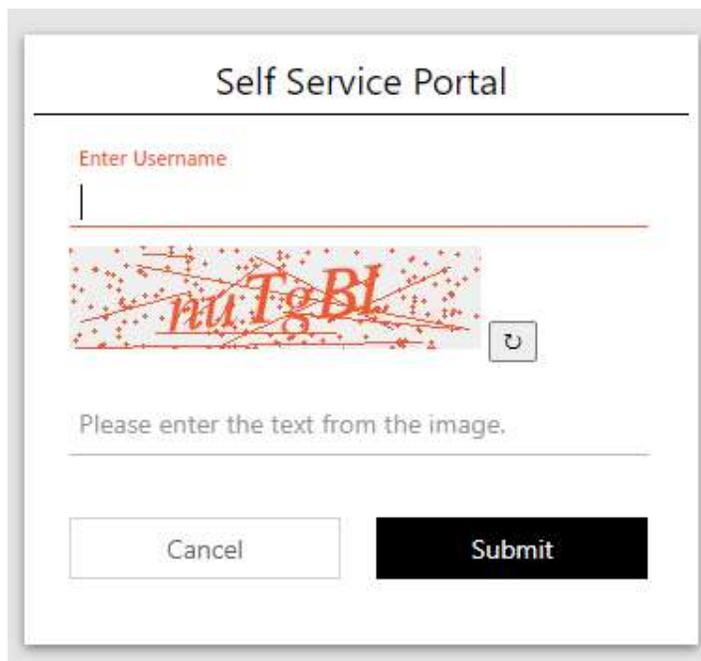


A screenshot of a registration form. At the top, there are three items: 'Remote Applications', 'My Profile', and 'Logout'. Below this, there is a list of options: 'Change Password' and 'Self Service Portal'. The 'Self Service Portal' option is highlighted in light blue. Below the list, there is a section titled 'Email Address / Mobile number' with the text 'It will help us to send One Time Password.' Below this, there are two input fields: 'Email Address' and 'Mobile Number with Country Code'. The 'Email Address' field has a red border and a vertical cursor. At the bottom, there are two buttons: 'Cancel' and 'Next'.

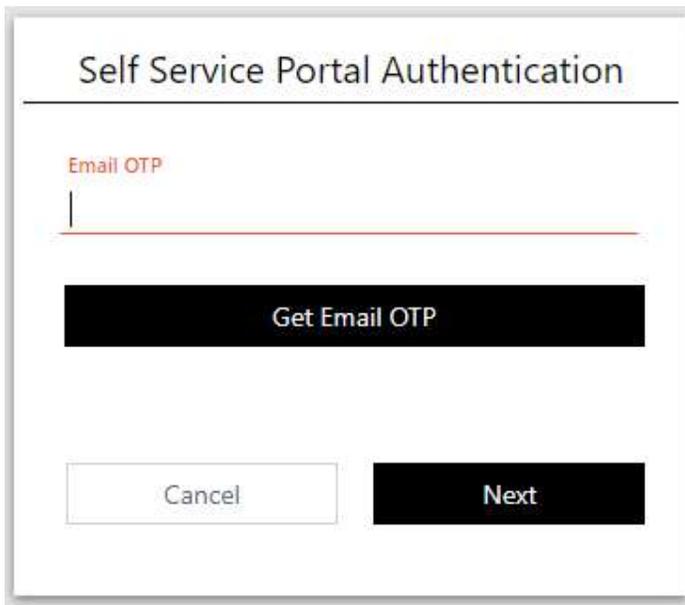
- After this, you will be able to use Forgot Password Service/ Self Service Portal:  
Click on Self Service Portal on the logon page, if you forgot your password:



**Then, enter your username and captcha:**



**Click on Get Email OTP:**



The screenshot shows a web form titled "Self Service Portal Authentication". Below the title is a horizontal line. Underneath the line, the text "Email OTP" is displayed in red. Below this text is a single-line text input field with a vertical cursor on the left. Below the input field is a large black button with the text "Get Email OTP" in white. At the bottom of the form, there are two buttons: a white button with a black border labeled "Cancel" and a black button with white text labeled "Next".

After this you'll receive OTP on your mail. Enter OTP to change your password.

➤ **Some important points to go through:**

- Maximum number of failed authentication attempts are 3. User will be locked out after 3 wrong attempts.
- Minimum length of password you have to set is 12.
- Minimum number of special characters in password is 1.
- Minimum number of digits in password 1.
- Minimum number of uppercase characters in password 1.
- Minimum number of lowercase characters in password 1.